



## **Warehouse Shipper Position**

We are looking for a dedicated Warehouse Shipper to help ensure that our cutting-edge audio devices reach our customers swiftly and securely. Clear Choice Headsets & Technology (CCH) is an industry leader in selling, designing, and manufacturing high-quality headsets and audio solutions for the federal government, state and local government, business professionals, and everyday users. Our products are trusted worldwide for their superior sound and durability.

### **Key Responsibilities:**

- Pick, pack, and prepare headset products for shipment in accordance with company standards
- Ensure accurate labeling and packaging of headsets, accessories, and related items for both domestic and international shipping
- Utilize warehouse equipment, such as forklifts and pallet jacks, to move products as needed
- Verify outgoing shipments to ensure the correct model, quantity, and accessories are included
- Assist in maintaining inventory accuracy by updating stock levels and tracking outgoing shipments
- Work closely with the fulfillment and logistics teams to meet daily shipping quotas
- Inspect and report any damages or discrepancies in orders before shipping
- Ensure the warehouse area is organized and follows all safety protocols
- Load and unload delivery trucks as needed

**Qualifications:**

- High school diploma or equivalent required
- Previous experience in a warehouse or shipping role preferred, especially in consumer electronics or technology industries
- Strong attention to detail
- Ability to lift, carry, and move items weighing up to 50 lbs. or more
- Familiarity with shipping software, scanners, and basic computer systems for inventory and tracking
- Forklift experience and/or certification is a plus but not mandatory
- Strong team player with the ability to work in a fast-paced, deadline-driven environment
- Good communication skills for coordinating with different teams and carriers

**Working Environment:**

- Warehouse environment with exposure to temperature changes depending on the season
- Physical demands include frequent standing, lifting, and bending
- Ability to work flexible hours as needed, including overtime during peak seasons

**Benefits:**

- Competitive hourly wage/salary
- Health insurance
- 401k and 401k safe harbor contribution by CCH (3%), company profit sharing plan
- Paid time off
- Opportunities for career advancement within our growing company
- Training and development programs to enhance skills and certifications

**How to Apply:**

If you're excited to work with cutting-edge audio products and be part of a dynamic team, we'd love to hear from you! Please submit your resume and cover letter to [jen@clearchoiceheadsets.com](mailto:jen@clearchoiceheadsets.com). Be sure to include "Warehouse Shipper Application" in the subject line.

**Equal Opportunity Employer Statement:**

Clear Choice Headsets & Technology is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees, regardless of race, color, religion, gender, national origin, disability, or veteran status.